

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB
Tel: 01285 713691 Email: clerk@kempsfordparishcouncil.net

ANNUAL PARISH MEETING

Tuesday, 4th May 2021

To be held remotely via Zoom video conferencing software

AGENDA

1. Apologies –
2. Minutes of Annual Parish Meeting 9th April 2019.
3. Kempford Parish Council - Chairman's Annual Report
4. County Councillor's Annual Report.
5. District Councillor's Report.
6. Gloucestershire Police –
7. Update from representatives of local organisations/groups if present or reports received in advance.
 - a) School
 - b) School Governors
 - c) Church
 - d) Youth Group
 - e) Community First Responder
 - f) RAF Fairford
 - g) RAFCTE
 - h) Kempford Bell Ringers
 - i) Kempford Village Hall
 - j) Whelford Village Hall
 - k) Whelford Women
 - l) Kempford Brownies
 - m) 1st Kempford Rainbows
 - n) Kempford Cricket Club
 - o) GW 4x4 Response Team
 - p) Classic Car & Motorcycle Club
8. Parishioner's questions.

Councillors

Mrs. K Saunders, Ockwells, Whelford 713155
Mr. M Strange, 4 Wakefield Close, Kempford 810635
Mr. J Stokes, Leafield, Chapel Rd, Kempford 810293
Williams, 10 John of Gaunt Rd., Kempford. 810628

Mr. P Nickson, Paradise, High St., Kempford, 810466
Mrs. C. Nugent, 9 Lancaster Rd., Kempford, 810306
Mr. J O'Connell, 2 Jubilee Cottages, High St. Kempford 810512

Mr. T.

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Remote Meeting Guidelines for members of the public

Before the meeting

The Agenda will be placed on the website and on the notice board (if possible) as normal. Any member of the public and press who wishes to attend the meeting will need to download Zoom. Please visit <https://zoom.us/meetings> where you will be able to download the App. The website gives tutorials and demonstrations on how to download Zoom and how to join meetings.

The Clerk will put a link, on the website, to join the Zoom meeting by 5pm of the day of the meeting. The Clerk will also include the meeting ID and password if applicable.

Members of the public are welcome to send any questions or comments to the Clerk prior to the meeting via email to, or by calling the Clerk. These must be received by 5pm on the day before the meeting. The Clerk will present any representations received to the Councillors to address.

The meeting

The Chair of the Council will Chair the meeting.

The Clerk of the Council will host the meeting on Zoom.

Members of the public will enter a “waiting room” on Zoom and wait for the Clerk to approve their attendance. It would be helpful if members of the public could “name their videos” so that the Chair and Clerk can refer to them correctly.

All attendees will be muted on entry to the meeting.

Members of the public will be able to make representation during the public forum.

Members of the public will be asked to “put their hand up” using the icon on Zoom if they wish to speak during the public forum.

The Clerk will “unmute” members of the public who wish to speak at the instruction of the Chair.

At the conclusion of the public forum the Clerk will “mute” all members of the public. The required standards of behaviour and discussion are the same whether in remote or face-to-face meetings. Members of the public who use or display inappropriate or offensive language and/or behaviour will be removed from the meeting to the waiting room. This includes any inappropriate backdrops on display on the video.

After the meeting

The Clerk will take the minutes of the meeting as usual.

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